

**ST IVO ACADEMY LOCAL GOVERNANCE COMMITTEE**

**Autumn 1, WEDNESDAY 20 OCTOBER 2021**

**3.30 p.m.**

**Microsoft Teams**

**Membership:** Sam Griffin - Principal, Charles Glanville, Frank Newton, Richard Potter, Philip Speer, Elaine Warriner

**Clerk:** Emillie Newell

**In Attendance:** David Thomas, OBE, Regional Director Cambridgeshire

**Distribution:** Julie Bloor, Link Trustee Cambridgeshire,

Melanie Basson, Information and Governance Officer, Astrea Academy Trust

**Agenda**

<b>Item</b>	<b>Subject</b>	<b>Format</b>
<b>1</b>	Election of Chair	Gr
<b>2</b>	Apologies	Chair
<b>3</b>	Declarations of Interest	All
<b>4</b>	David Thomas	DT
<b>5</b>	Minutes, actions and matters arising	Chair
<b>6</b>	Chair's update <ul style="list-style-type: none"> <li>• Scheme of delegation (no change – acknowledge and adopt for this year)</li> <li>• Terms of reference (no change – acknowledge and adopt for this year)</li> <li>• Updated Local Committee Member Handbook</li> <li>• Link members – Safeguarding, SEND and Grants (PP)</li> <li>• Safeguarding Training/Child Protection: KCSIE, Child Protection in Education (via Educare)</li> <li>• Recruitment to Committee</li> <li>• Impact statement</li> </ul>	Chair Papers  Papers Papers
<b>7</b>	Principal's Report	Gr Papers
<b>8</b>	Self-Evaluation Framework/School Improvement Plan	Gr Papers
<b>9</b>	Member visits report	FN
<b>10</b>	Policies for approval <ul style="list-style-type: none"> <li>• Astrea Health and Safety Policy – For information</li> <li>• First Aid Policy – For mention</li> </ul>	Chair Papers
<b>11</b>	Any other urgent business	Chair
	<b>Date of next meeting: 8 December 2021 at 3.30 p.m.</b>	


**MINUTES OF THE  
LOCAL EDUCATION CONSULTATIVE COMMITTEE MEETING (LECC)  
WEDNESDAY 16 JUNE 2021 15:30  
Via Teams**

**PRESENT:**

<b>Sam Griffin (Principal)</b>
<b>Frank Newton</b>
<b>Emillie Newell (Clerk)</b>
<b>Richard Potter</b>
<b>Philip Speer</b>

<b>Julie Bloor</b>	<b>Adrian Smith</b>
<b>Carol Darnell</b>	
<b>Charles Glanville</b>	

<b>ITEM</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>1.0</b>	<b>Apologies</b>	
<b>1.1</b>	Apologies received from Mrs Bloor, Mrs Darnell, Mr Glanville and Mr Smith. The committee consented to the apologies.	
<b>2.0</b>	<b>Declarations of Interest</b>	
<b>2.1</b>	There were no declarations of interest.	
<b>3.0</b>	<b>Minutes, actions and matters arising</b>	
<b>3.1</b>	<p>Minutes of the last meeting approved electronically as a true and accurate record of the meeting held 28 April 2021.</p> <p><b>Matters arising</b></p> <p>At the last meeting the committee focussed on the assessment process for GCSEs and A Levels; progress made since April will be discussed during this meeting together with the new behaviour policy and system.</p> <p>Mr Speer requested Mrs Warriner to provide an update following her detailed contribution at the last meeting. Mrs Warriner spoke of the relief for both students and staff that the process this year is over. To ensure that grades for history students (both GCSE and A Level) are fair, the department also provided historic data to evidence that grades were fair and authentic. The history department did not put forward a set of results that would be challenged by SLT and all documentation circulated by Dr Craig was utilised by the department during the process.</p> <p>With year 11 and 13 students returning after the half term break, with all assessments, marking and moderating complete, Mr Griffin requested departments to provide meaningful activities during the week. English focused on CV and letter of application writing, maths focused on personal finance and science provided sessions regarding careers.</p>	

	<p>Mrs Warriner and the history department looked at history in the news: memorials for D-Day landings and the cost of doing so. Mrs Warriner informed the committee that more students attended during the last week than had been anticipated; Mrs Warriner acknowledged that young people have been through a tough time but they have all coped admirably. Mr Griffin added that last year's students fared better, but overall, it is easier for students and schools to go through the usual examination season. The grades submitted have been based on ability, achievement and have been issued fairly and accurately. We await to see what the summer will look like next year for our current year 10s.</p> <p>Mr Speer enquired as to whether students left with the impression that they had been subjected to a fair process or whether there was widespread disgruntlement.</p> <p>Mrs Warriner advised that they were are very positive year group and that did not change throughout the assessments and her mixed ability history group still attended after half term.</p> <p><u>Mr Newton informed the committee that the only complaint he was aware of from students was the number of assessments completed in one day by year 11s. Mr Newton also raised the issue of whether there was more commitment from the year 11s planning on continuing their post 16 education at St Ivo Sixth form.</u></p> <p>Mr Speer thanked everyone for their contributions and congratulated everyone for managing this year's assessment process.</p> <p>Mr Potter commented that the process is not over as the responsibility of appeals lies with the school.</p> <p>All NQTs (Newly Qualified Teachers) received a letter from Mr Speer congratulating them on their work during a particularly challenging year.</p>	
4.0	<b><u>Chair's update</u></b>	
4.1	<p>Mr Speer reported that Professor Simon Gregory will be stepping down as Chair of Trustees. The trust is currently looking for three new trustees; Mr Speer will circulate email regarding this.</p> <p>Further to Dr McMahon's resignation in May 2021, Mr Speer advised that recruitment for another parent committee member will take place in Autumn 2021.</p> <p>Mr Speer is to liaise with Mr Thurogood-Hyde regarding the skills audit template circulated to the committee. The audit makes reference to HR, finance and estates, all of which are areas not considered to be part of a LECC members remit. Committee members are not to complete this until clarification is sought from the trust.</p> <p>Mr Speer referred to the annual impact statement reflecting on the committee's impact for last year. Mr Speer spoke of the difficulties in completing this as it has not been a typical year; COVID-19 has impacted upon the contributions as LECC members have not felt involved or visible within St Ivo and there is an element of feeling detached. Mr Griffin acknowledged this and agreed that the committee is not able to see what is happening in school. Mr Griffin stated that over the past eighteen months St Ivo has become a different place. Mr Newton commented that the move from being governors to a member of the LECC has been difficult for everyone, relying on Mr Griffin to keep the LECC up to date.</p> <p>Discussion took place regarding interrogation and challenge, it was agreed that for the next academic year, SLT members will attend LECC meetings to present and it is hoped that in September 2021 normal practice can resume.</p>	 <p><b>ST IVO ACADEMY</b> Astrea Academy Trust INSPIRING BEYOND MEASURE</p>

