



ST IVO ACADEMY LOCAL GOVERNANCE COMMITTEE

WEDNESDAY 4 December 2024 at 3.30p.m.

ROOM 2, MAIN BLOCK

ST IVO ACADEMY

Membership: Philip Speer (Chair), Claire Burke, Matt Carnaby, Tony Meneagh, Paul Mumford, Jane Panter, Clare Webster; Heather Wood.

Clerk: Melanie Basson

In Attendance: Mike Craig (Vice Principal), Jo Myhill-Johnson (Regional Director), Clare Sherwood (Vice Principal), Dave Varey (Assistant Principal).

Minute Reference	Summary of action required	Responsible	Status
19 th June 2024 Item 2.1	To invite the PAC's membership's view on publishing their names and the year group of their child or children.	Mr Meneagh	
19 th June 2024 Item 7.1	To consider and approach relevant contacts with a view to supporting recruitment of the new community member.	All	
19 th June 2024 Item 9.1	To provide Mr Meneagh with further inputs on examples of reading inputs in primary.	Ms Burke	
9 October 2024 Item 4.1	Publish statutory information 2024-25	Clerk	Complete
9 th October 2024 Item 3.1	Mr Meneagh to share the RD visit dates which Members are invited to join.	Mr Meneagh	
9 th October 2024 Item 8.1	Dates of future meetings to be confirmed	Clerk	Complete

Agenda

Item	Timings	Subject	Format
1	5 mins	Introductions and apologies	Oral item – Chair
2	5 mins	Minutes of last meeting, matters arising and actions – 9 October 2024	Papers (pp3-6) - Chair
3	5 mins	Declarations of interests	Oral item – Chair

4	40 mins	Principal's report <ul style="list-style-type: none"> • Principal's highlights from the report; focus on Sixth Form strategy 2025 • Committee questions on report; report circulated in advance of the meeting. Questions may be provided in advance via the Office Forms link to ensure additional information can be made available for the meeting if required 	Papers (attached separately) - with oral contributions from leads – Principal
5	10 mins	PAC update	Oral item – Chair
6	10 mins	Chair's update	Oral item - Chair
7	2 mins	Date of next meeting: 5 February 2024	Oral item - Chair
8	2 mins	Any other business	Oral item - Chair



MINUTES OF THE
ST IVO ACADEMY LOCAL GOVERNANCE COMMITTEE MEETING
WEDNESDAY 9 OCTOBER 2024, 3:30PM
ROOM 2, MAIN BLOCK

Members Present: Philip Speer (Chair), Claire Burke, Matt Carnaby, Paul Mumford, Tony Meneagh, Jane Panter, Clare Webster, Heather Wood.

In Attendance: Elaine Warriner (Associate Vice Principal), Jo Myhill Johnson, Clare Sherwood (Vice Principal), Dave Varey (Assistant Principal); Laura Brasher (DSL) (training session only).

Clerk: Lauren Ward

ITEM	
1.0	Election of Chair
1.1	Members were invited to consider the position of Chair and Vice Chair to the LGC. Mr Speer was duly elected as Chair to the LGC without objection.
2.0	Introductions and Apologies
2.1	Apologies were received from Mr Thurogood-Hyde and these were accepted by the committee.
3.0	Minutes of the last meeting, matters arising and actions – 19 June 2024
3.1	<p>The minutes of the meeting 19 June 2024 were approved.</p> <p>There were some queries around the setting of the dates of meetings for this academic year, this will be followed up and confirmed by Mrs Myhill-Johnson and Mrs Basson.</p> <p>Action: Mr Meneagh agreed to share the dates of the RD visits into school, which members are invited to join.</p>
4.0	Declarations of interest
4.1	Annual declarations and pecuniary interests were updated. Action: Clerk to publish St Ivo LGC statutory information 2024-25. No declarations were made in addition to the published register.
5	Principal's Report

5.1	<p>Noting the report circulated in advance and taking it as read, the committee noted that questions had been sent to the Principal in advance of the meeting and responses received – further discussions took place on the following topics:</p> <p>Sixth form numbers – the Chair noted that the decline on number of students attending the sixth form was a disappointment and a concern for funding, staff recruitment and retention, and the student experience, not only around the sixth form but also for the school as a whole.</p> <p>Mrs Myhill-Johnson agreed that the school and the Trust share the concerns raised by the committee and work is ongoing on a sixth form strategy – this will be shared with members in due course.</p> <p>There were discussions about how the school and trust change perceptions of the sixth form – it was felt that younger students had a better perception and that this was on a sliding scale. It was noted that this needs to be improved – the USP of the sixth form should be that we know the students, we care about them as St Ivo pupils.</p> <p>It was noted that facilities within the sixth form don't look as good as some of the newer provisions in the area – but school can look to improve in other areas.</p> <p>A particular concern was around the courses and combinations of these that are offered. The Principal confirmed that all Year 11 students would be interviewed to gather data on top 4 courses and their thoughts on the sixth form offer – this was due to be completed before Christmas.</p> <p>A suggestion was made from a parent member about the types of communication used, when they had visited other sixth form providers their email address had been collected and this was used to follow up with communications – for example good luck messages around exam times.</p> <p>The Vice Principal confirmed that they are due to meet with other sixth forms within the area and will ask if this is something that is done with internal students as well as new ones looking to join from year 12.</p> <p>It was noted that the staff in the sixth form do work very hard and the feedback from the students who have stayed on has been very positive. It was suggested that Year 11s visit the environment and speak with the current sixth form students.</p> <p><u>Mrs Wood asked how the LGC could support the sixth form recognising that there are communication challenges within the community with a small number of people spreading inaccuracies – how can we balance this?</u> The Chair suggested other ways of communicating are considered – bigger than the newsletter.</p> <p><u>The Chair asked if the proposed Strategy would include communication plans?</u> Mrs Myhill-Johnson confirmed that it would include communication alongside marketing, onboarding, induction, curriculum and leadership. Mr Meneagh said that the strategy was an enabling document.</p> <p>It was noted that there was an urgency to this work – to improve numbers for next year we need to have changed year 11 minds by the end of term.</p> <p>The Committee recognised and praised the commitment of staff to making the Sixth Form offer the best they could for students, but was disappointed that so few students were taking up that offer.</p> <p>The Hub – <u>The Chair asked for further clarification on The Hub Provision.</u> Ms Sherwood confirmed that this was a new internal alternative provision which currently had one full-time member of staff allocated</p>
-----	---

	<p>supported by various school staff who would provide intervention work. There are a mix of students accessing The Hub – some are there full time and some access the main school part of the time and The Hub part of the time. It was noted that one Year 10 student who had been in external alternative provision last year had successfully transferred into this provision. Meetings with parents are held ahead of students accessing The Hub, help can be given with things such as uniform provision. Within The Hub computers can be accessed for Sparx and online lessons, breaks are supervised by academy staff doing things such as playing cards to improve social skills with students. The Principal noted that the staff deserved a lot of praise for the great start The Hub has got off to – there are high expectations within the setting and behaviour is improving.</p> <p>Responding to a question about visiting The Hub Mrs Myhill-Johnson encouraged this and noted that she had been in twice this week – the students love talking about it.</p> <p>The Principal noted that this had started small deliberately and that it would look to expand slowly so as to not de-stabilise the setting. Asked if there are students currently in external alternative provision the Principal confirmed that there were 3 currently – one being year 11.</p> <p><u>Asked about bringing any students who are EHE into the provision</u>, Ms Sherwood noted that The Hub would certainly be a consideration when having EHE discussions with families.</p>
6.0	<p>Parents Advisory Council (PAC) Update</p> <p>Mr Mumford confirmed that there had now been 3 meetings of the PAC take place and overall there had been a welcome of the opportunity for parents to get involved and a feeling that it was a privilege to have that time with the Principal.</p> <p>It was felt going forward that a review of what the group should use its time for would be useful – the group want to be able to influence the school rather than be a sounding board for decision which had already been made. One good example was the change of the detentions to the days when the late bus runs.</p> <p>It was asked whether the group should be open to more parents – there are currently 8 members.</p> <p>Responding to a question about full parent meetings the Principal confirmed that he would commit to still doing these, it was recognised they had a huge impact last year.</p> <p>It was felt that parent engagement evenings were different to PAC – where more engagement and detail can be discussed. Mr Mumford felt topics for PAC going forward should have a clear purpose on whether they are for influencing or for information.</p>
7.0	Chair's Update
7.1	The Chair had no substantive update beyond what was included in the agenda.
8.0	Confirmation of LGC Meeting Dates 2024-25
8.1	To be confirmed following the meeting.
9.0	Governor training
9.1	<p>Ms Brasher delivered the Trust Safeguarding Training presentation.</p> <p>It was noted that St Ivo have 8 people within the Safeguarding team – 2 of which are non- teaching – there are lots of posters around the school so that everyone is aware of who the team are.</p>

	<p>The specific contextual safeguarding issues to St Ivo and the local area we noted as mental health, child on child abuse, online risks and domestic abuse.</p> <p>Ms Brasher emphasised that the team are always looking out for patterns of any specific issues, so that specialist support can be offered.</p> <p>Ms Brasher was thanked for her presentation.</p>
10.0	Date of next meeting and future agenda items
10.1	This was confirmed as 4 December 2024.
11.0	Any other business
11.1	The Clerk invited governors to offer support with Exclusion Review panels, if availability allows.

Minute Reference	Summary of action required	Responsible	Status
19 th June 2024 Item 2.1	To invite the PAC's membership's view on publishing their names and the year group of their child or children.	Mr Meneagh	
19 th June 2024 Item 7.1	To consider and approach relevant contacts with a view to supporting recruitment of the new community member.	All	
19 th June 2024 Item 9.1	To provide Mr Meneagh with further inputs on examples of reading inputs in primary.	Ms Burke	
9 October 2024 Item 4.1	Publish statutory information 2024-25	Clerk	
9 th October 2024 Item 3.1	Mr Meneagh to share the RD visit dates which Members are invited to join.	Mr Meneagh	
9 th October 2024 Item 8.1	Dates of future meetings to be confirmed	Clerk	